

Lake Havasu Soccer League

Constitution

Article I NAME

This organization shall be known as the Lake Havasu Soccer League, hereinafter referred to as L.H.S.L. or League.

Article II PURPOSE

- A. The Lake Havasu Soccer League shall be established as a youth oriented, non-profit, educational organization. Its purpose is to develop, promote and administer the game within the League's territory.
- B. To achieve this purpose, the Lake Havasu Soccer League will provide a supervised program which will follow the Rules set forth by the Arizona Soccer Association and the United States Soccer Federation. All Directors, Officers, and Members shall bear in mind that the attainment of exceptional athletic skill of the winning of games is secondary, and the molding of future citizens, is of prime importance.

In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, or corresponding section of any future federal tax code, the Lake Havasu Soccer League shall operate exclusively as a non-profit educational organization providing a supervised soccer program,. No part of the net earnings shall inure to the benefit of any private shareholder or individual. No substantial part of the activities of the Lake Havasu Soccer League will involve carrying on of propaganda, or otherwise attempting to influence legislation, or participating in or otherwise intervening in any political campaign on behalf of any candidate for public office.

Article III AFFILIATION

The L.H.S.L. shall be affiliated with the Arizona Soccer Association (A.S.A.), the United States Youth Soccer Association (U.S.Y.S.A.) and the United States Soccer Federation (U.S.S.F.)

Article IV TERRITORY

L.H.S.L. territory will be Lake Havasu City, Arizona and whatever other territory the Arizona Soccer Association may assign.

Article V AUTHORITIES

- A. The L.H.S.L. shall be governed by its By-Laws as presently constituted except in those matters reserved by the Arizona Soccer Association and the United States Youth Soccer Association.

- B. The legislative and judicial powers of this association except those which are herein otherwise delegated shall be vested in the Board of Directors.
- C. The Board of Directors of the L.H.S.L. shall be comprised of a minimum of nine (9) League members elected at large.

Article VI OFFICE

The Board of Directors of the L.H.S.L. shall fix the location of the principal executive offices at any place within the League's boundaries. Current mailing address is: P.O. Box 1474, Lake Havasu City, AZ 86405.

Article VII COLORS

Representative colors of the L.H.S.L. are red, black, and silver. Teams within the League may have other colors as approved by the Board of Directors. Special teams selected to represent the League may wear special uniforms.

Article VIII DISSOLUTION

Should this League be dissolved, all assets remaining after payment of all debt shall be turned over to the Lake Havasu City Parks and Recreation Department.

Article IX AMENDMENTS

The constitution of the Lake Havasu Soccer League may be amended as follows:

- A. By a three-fourth's (3/4) vote of the entire number of the Board of Director at a special meeting called specifically for the purpose of considering the proposed amendment(s).
- B. By a majority vote of the general membership at the League's Annual General Meeting.

Article X RATIFICATION OF CONSTITUTION

The ratification and signature of five members of the 2019-2020 Board of Directors of the Lake Havasu Soccer League shall be sufficient for the establishment of this Constitution.

IN WITNESS WHEREOF we have hereunto subscribed our

Date _____

LAKE HAVASU SOCCER LEAGUE

BY-LAWS

Article I MEMBERSHIP & VOTING

League Membership of any category shall be subject to approval of the League's Board of Directors.

- A. Classes of Membership:
 - a. Player Members are those players currently registered with the League.
 - b. Regular Active Members are those persons who are serving in the League as Members of the Board of Directors, Coaches, Assistant Coaches, Team Parents, Referees, and Committee Members of record for the current season.
 - c. Voting Members, for the purpose of participating in the Annual General Meeting, are: Members of the Boards of Directors, Coaches, Assistant Coaches, Team Parents, Referees and Committee Members of record for the current season.

Article II Administration

Board of Directors:

- A. The Lake Havasu Soccer League shall be governed by its operating Board of Directors which shall have final authority in all matter concerning the operation of L.H.S.L.
- B. Election of Directors will be at an Annual General Meeting held in the spring after completion of playing season. The date and location will be determined by current operating Board of Directors who will give at least thirty (30) days public notice.
 - a. Persons eligible to vote are Coaches, Assistant Coaches, Team Parents, Referees and current Board Members. Only one (1) Coach, Assistant Coach, or Team Parent of record per registered team may vote. Proxies will not be recognized.
- C. Directors shall be elected to serve for two (2) years. Their term of office shall begin immediately after election. Five (5) of the nine (9) Directors shall be elected in the odd numbered years and the remaining four (4) in the even numbered years.
 - a. Odd Year Elections- President, VP of Club, Director of Coaches and Referees, Director of Communication, and League Treasurer.
 - b. Even Year Elections- VP of League, Secretary, Club Treasurer, and Director of Sponsorship.
- D. Term of Office, Removal & Resignation:
 - a. The term of office for each Member of the Board of Directors will be two (2) years and is completed upon election of a new Director to fill the office. Directors may serve more than one term.
 - b. A Director may resign at any time but should give at least thirty (30) days written notice of his/her intention to the Board of Directors.

- c. Any Director not attending three (3) official consecutive meetings may have his/her office declared vacant. Any Director may be removed for cause by two-thirds vote of the entire Board.
 - d. Vacancies in the Board of Directors shall be filled by Presidential appointment; said appointments shall be approved by the Board of Directors. The appointee shall serve the remainder of the term of the Director he/she replaces.
- E. Functions & Responsibilities of the Board of Directors:
- a. President- generally responsible for conducting affairs of the League; coordinates and presides over all Board meetings, represents the League at District and State meetings, informs the League member of activities and actions, receives notification of any large purchases over \$500.00, purchases all League and Club equipment, and serves as a tie break vote as needed in Board of Directors meetings.
 - b. Vice President of League- responsible for all activities associated with League play for Spring and Fall Recreation Seasons, organizes and coordinates registration of players with the League, provides recommended registration fee for Board of Directors approval, establishes and maintains player registration records to include fee payments, birth certificates, team assignments and other useful information; maintains current player rosters and current team rosters including coach, assistant coach, and team parents; maintains records of player additions and deletions; presents monthly registration reports to the Board; for each season of League play will set the season schedule, assign all players to teams, establish game schedules for all divisions, recruit and assign all coaches, create all practice schedules, coordinate pictures, trophy ordering, and field reservations; will assign various coordinators to assist with League responsibilities.
 - c. Vice President of Club- responsible for all activities associated with Club play, organizes and coordinates registration of all players and coaches within the Club, recommends registration fees and monthly payments to be approved by the Board of Directors, provides an accurate list of suggested tournaments to attend, maintains player registration records to include registration payments, monthly payments, birth certificates, player passes, travel rosters, loan player paperwork, and other needed paperwork; maintains accurate records of all team rosters, completes registrations for all tournaments timely, sends all tournament payments, communicates on behalf of all teams to Tournament Directors resolving schedule conflicts, Stay N Play requirements, and general rule questions; provide direct oversight to the Lions FC Committee; act as liaison between the Lions FC and the Board of Directors; develop and maintain annual guidelines; assist coaches in tryouts; acts as insurance coordinator with Arizona Youth Soccer; serves as the Administrator for Stacked Sports; provide annual informational sessions for new players and families; educate new Coaches and Team Managers on Club information; work alongside Club Treasurer to stay up to date on team monthly fees and ensure all practicing players are current on payments; assign coordinators to assist in task completion including a Uniform coordinator for our loan jersey program, PIO coordinator for Club press, and Sponsorship coordinator for Club and tournament sponsorships.

- d. Secretary- keeps written minutes of all L.H.S.L. Board meetings and Club meetings; maintains the League correspondence, files and handles such correspondence as the Board may direct; perform all duties incidental to the office and such other duties as the President may direct.
 - e. League Treasurer- keeps the League's financial records and presents a current financial report at Board meetings; maintains League funds in a checking account requiring two board member signatures for negotiation; pay bills due and keeps a file of all receipts and invoices or other necessary proofs of transactions; makes all financial bank deposits.
 - f. Club Treasurer- keeps the Club financial records and presents a current financial report at Board meetings; maintains Club funds in checking account requiring two board member signatures for negotiation; pay bills due and keeps file of all receipts and invoices or other necessary proofs of transactions; makes all financial bank deposits; works alongside Vice President of Club to ensure tournament registrations, state fees, travel stipends, club equipment, and uniforms are ordered timely.
 - g. Director of Coaches and Referees- responsible for the recruitment and training of coaches for League and Club teams; coordinates all coaching assignments and activities; provides training on semi-annual basis for both recreational and club coaches; works with VP of League to recruit coaches during recreations seasons; functions as mediator on coaching matters and submits unresolved problems to the Board of Directors; works with the state assigner to supply referees for League games played within the L.H.S.L. jurisdiction at the youth level; responsible for collecting and maintaining records of game scores, caution and ejection reports and injuries as filed on game report forms.
 - h. Director of Communications- maintenance and update of the LHSL website, prepare communications announcing registration, and seasons to members and potential members; maintain Facebook presence, maintenance and oversight; and prepare L.H.S.L. Board approved press releases.
 - i. Director of Sponsorship- responsible for the acquisition of team sponsors for the League; assigns the sponsors to each team; defines and coordinates printing of appropriate sponsor's name on team jerseys; and responsible for any recognition given to sponsors and donors at the end of the season.
- F. The President and Vice Presidents with approval from the Board of Directors, may appoint additional coordinators as needed. Term of office for Appointed Coordinators will be one year and without voting rights at the Board of Director level.
- G. Directors and Appointed Coordinators shall serve without compensation with the exception of Vice President of League and Vice President of Club.
- a. The Vice President of League shall carry out all aforementioned responsibilities and receive a compensation of a set \$2,000.00 per each fall season and an additional \$2.00's per registered participant, and for the spring season receive a set compensation of \$1,000.00 per season and an additional \$2.00's per registered participant. Compensation will be awarded at the midpoint of each season. Position requires a commitment at a minimum of 15 hours per week and more during each Fall and Spring Season. To be eligible for voting consideration you must have served a minimum of one year in a Coordinator Role under the V.P. of League prior to submitting intent to run. You may be required to submit a skill and qualification resume at time of AGM.

- b. The Vice President of Club shall carry out all aforementioned responsibilities and receive a compensation of \$500.00 per team registered at the Club level. Compensation will be awarded twice per season to break up the compensation into two equal payments. Position requires a commitment at a minimum of 15 hours per week and more during the regular season. To be eligible for voting consideration you must have served a minimum of one year in a Coordinator Role under the V.P. of Club prior to submitting intent to run. You may be required to submit a skill and qualification resume at time of AGM.

Article III

COMMITTEES

The President, with approval of the Board of Directors, may form Committees and make appointments thereunto. The L.H.S.L. Constitution, By-Laws, and Rules & Regulations shall apply to committees.

- A. The President shall appoint a committee to review the Constitution, By-Laws, and Rules & Regulations in every odd numbered year.

Article IV

MEETINGS

- A. Annual General Meeting- AGM to be held in the spring after the playing season is over for the purpose of electing Directors and for organization and planning purposes. The Board of Directors will give public notice of the meeting at least ten (10) and not more than (30) days of the meeting date.
- B. Regular Meetings- the Board of Directors shall hold monthly meetings for the purpose of handling League business. The time and location of such meetings shall be fixed by the Board. These meetings should be held at a time and location which will encourage other League members to attend.
- C. Special Meetings may be called by the President or two or more members of the Board. The only business to be brought before a Special Meeting is that for which the meeting was called.
- D. Hosting Quorum- for transaction of business shall consist of a majority of the Board of Directors.
- E. Voting Quorum- a minimum of five (5) Board of Directors.
- F. Meetings will be conducted pursuant to Roberts's Rules of Order.
- G. Email Voting- For purposes of items being voted on during regular meeting, if one or more board members are unable to attend a regular meeting they may either submit an email vote ahead of time or they (or any other member) may request that the said item(s) being voted on be tabled and an email vote be generated in an effort to give all members opportunity for input. Members will have 48 hours to reply to email at which time vote will become final/

Article VI

RATIFICATION OF BY-LAWS

The ratification and signature of five members of the 2019-2020 Board of Directors of the Lake Havasu Soccer League shall be sufficient for the establishment of these By-LAWS.

IN WITNESS WHEREOF we have hereunto subscribed our

Date _____

LAKE HAVASU SOCCER LEAGUE

RULES & REGULATIONS

RULE 1

RULES OF CONDUCT

These Rules shall apply to all Lake Havasu Soccer League activities:

A. All attendees shall behave in a civil manner. No profanity, profane gestures, assaults, threats of physical assault, verbal harassment of game participants or the use of alcoholic beverages or any other intoxicating substance will be allowed.

B. The Board of Directors shall have the right to suspend, bar completely, or other-wise discipline any player, coach, League officer, or any person officially connected with an L.H.S.L. team, for just cause.

C. Procedure - Allegations brought to the attention of the Board of Directors concerning misconduct or violations of the Rules c Regulations of the L.H.S.L. will be handled as follows:

1. The President, or other designated Board member, will conduct an investigation to gather pertinent information concerning the incident.

2. If merited, a formal meeting of the Board will be held at the earliest convenient date for the purpose of acting on the incident. The accused person(s) and such other persons as the Board may deem necessary will be invited, via letter, to attend. No other person may attend the meeting.

a. The Board will proceed to make thorough inquiry concerning the incident. All parties will be allowed reasonable opportunity to speak.

b. Upon conclusion of the inquiry, all non-board members and the accused person(s) will be asked to leave. The Board will then take whatever action they deem necessary in accordance with L.H.S.L. Rules e Regulations. The accused person(s) will be notified in writing of the Board's decision. The Secretary of the Board will keep a copy of this letter for the permanent League record.

- D. To appeal a Board decision the line of authority is to the Arizona Soccer Association - District VI Director, then to the Arizona Soccer Association. A.S.A. appeal procedures are found in the A.S.A. Rules & Regulations.
- E. The Board may make policy concerning minimum punishments.
 - 1. All incidents of ejection from games (red card) will result in a minimum of a one game suspension.

RULE 2

RULES OF PLAY

- A. All games shall be played in accordance with THE LAWS OF THE GAME as published by F.I.F.A. Playing rules may be modified by the U.S.S.F., the U.S.Y.S.A. or the A.S.A.
 - 1. Playing Rules for Divisions under 5 through Under 10 may be further modified by the League provided such modifications do not conflict with A.S.A. Rules or recommendations.
 - 2. No League Playing Rule may conflict with A.S.A. Rules & Regulations but the League may adopt Rules which are more restrictive than A.S.A.

RULE 3

SEASONAL YEAR

The seasonal year shall be September 1st to August 31st of the following year as specified by A.S.A.

RULE 4

REGISTRATION FOR PLAYERS

- A. Player age is his/her age on January 1st of the year of registration (Based upon 2016 U.S. Soccer Player Development Initiatives).
 - 1. Proof of age shall consist of a birth certificate or birth registration issued by an appropriate governmental agency, board of health records, passport, alien registration card issued by the United States Government, a Certificate issued by the Immigration and Naturalization Service attesting to age, or a Certification of an American Citizen born abroad issued by the governing agency. Hospital, baptismal or religious certificates will not be accepted.
 - 2. Any player submitting false proof of age or for some other reason being found to be illegally registered shall immediately be suspended from play for the remainder of the current season and the team shall forfeit any and all games in which that player has participated.
- B. Player Registration Fees shall be established annually by the Board of Directors.

- C. Player Registration - to be registered with the L.H.S.L. the following items must be complied with:
1. Players must submit all completed registration forms with the required pictures, proof of age and all fees. Application and fees received late will be accepted as the registration date of the player. Late registrants will be assigned to a team whose roster has space available, regardless of the player's school attended or residence location.
 2. Medical registration forms must be signed by the parents or a legal guardian before a player may participate in any official League practice, game or sanctioned League activity.
 3. A player must be registered for a period of one (1) week prior to participating in any League game.
 4. Player registration may be denied if it may be detrimental to the applicant's health.
 5. Player must reside within the boundaries of the L.H.S.L.
- D. Scholarship Program - no child who wants to play soccer shall be prohibited due to finances. Assistance requires Board approval.
- E. Player Passes - when player passes are furnished by the L.H.S.L., each player and coach must present their player pass to the referee prior to the start of each game. The referee will verify the player's identity while also checking the corresponding team name and number. The player passes shall be returned to the coach at the end of the game. If a player was ejected during the game, his/her player pass shall be withheld and turned over to the referee coordinator along with an ejection report for disciplinary action by the L.H.S.L. Board of Directors.
- F. Player Safety - No player shall be allowed to play in any game with an injury which can be aggravated by playing or which constitutes a danger to others. No player wearing an orthopedic cast shall be permitted to play in any game; nor shall any player be permitted to wear anything in a game which could cause injury to either the player himself/herself or to any other player. Final call will be at the discretion of the referee.

RULE 5

TEAM FORMATION

- A. Recreational Teams: (Under 5 through Under 8)
1. Players will be assigned to a team based on school attended and/geographic area of residence whenever possible, thereby minimizing travel for practices and allowing players to participate with their friends from the school they attend.
 2. The L.H.S.L. Board of Directors will establish the number of players on each team based on age group to promote maximum amount of playing time for each player; however, no team shall have more than eighteen (18) players.
 3. Team Assignment - after sorting the player applications according to school attended and/or geographic location, the registrar will try if possible to honor specific player requests including siblings, friends, and coaches.

- a. This entire process of team assignment will be under the control of the registrar and no coach or parent with children in that particular age division shall be involved in the assignment process.
- b. Late registrants (after team formation) will be assigned to a team by the registrar on an as needed basis but with no guarantee that the player will be assigned to a team based on school attended.

B. Recreational Teams: (Under 9 through Under 15)

1. The L.H.S.L. Board of Directors will establish the number of players on each team based on age group to promote maximum amount of playing time for each player; however, no team shall have more than eighteen (18) players.
2. Team Assignment U11 thru U15 - these teams will be formed by the draft method each year (there will be NO returning teams from the previous season). Coaches will have the ability to pre-draft up to 6 players that they have previously coached. In the event 2 coaches pre-draft the same player, the coach who most previously coached (no to include travel season) will have first rights to the player. All players will be required to attend a Skills Evaluation in which they will be evaluated on a scale of 1 to 5 in the areas of speed, game knowledge, passing, receiving, dribbling and shooting the ball. All coaches will be invited to participate as an evaluator in the Skills Assessments for their assigned division. Players not attending the tryout will be held out of the draft process and simply assigned to a team at the end of the draft to bring the number of players up to the roster limit. All players will be drafted onto a team regardless of their ability.
 - a. Draft Procedure U11 thru U15 - Prior to beginning of draft coaches without 6 pre-draft picks will be allowed to fill their roster with up to 6 players to "match" teams who were able to pre-draft. After pre-draft picks have been finalized all coaches draw numbers to determine the order in which the draft will take place. At this time the coaches are told of any brother/sister combination(s) that parents have indicated to be placed on the same team. When one of these pairs is chosen by a coach the other automatically becomes that coach's next draft selection within the category they have been labeled. Each coach will draft a player according to the order of the numbers drawn and then the reverse order will be followed for the next selection; this process continues until all players have been drafted, one skill category at a time. If there are less numbers of players left in a category than there are teams a coach may move ahead and choose players from the next skill category. Coaches will have first opportunity to choose his/her own child, after which any coach may then draft that player. All teams must end with an equal ratio of boys/girls/goalies as well as an equal amount of players from each of the skill categories. At the close of the draft coaches will have 30 minutes to make trades. All trades must be for a player of equal skill level and must be approved by the registrar.
 - b. Draft Procedure U9/10 – This division will be drafted taking into account player skills evaluations. Once teams have been randomly created, players of equal skill level will be swapped, by player registrar, between teams to accommodate coach/asst coach children and coaches requested pre-draft picks as best as possible. All teams must end with an equal ratio of boys/girls as well as an equal amount of players from each of the skill categories.
 - c. At the end of this process, players withheld from the draft because of not showing up at the tryouts will be randomly assigned by the player registrar to teams to fill those

rosters. Player Registrar will make every effort to speak with multiple past coaches to determine a fair player evaluation prior to placement when possible.

- d. Late registrants (after the draft) will be assigned to a team by the registrar according to the number of players required to fill the roster on each team.
- C. Minimum playing time - for recreational teams; players in the Under 5 through Under 15 divisions shall play a minimum of one-half (1/2) the game. Players in the Under 18 division shall play a minimum of 15 minutes per game. The coach may withhold a player for disciplinary reasons (lack of attendance or disruptive behavior). Instances of violation of this "Must Play" rule will be directed to the Coach Coordinator and if not resolved will be handled by the Board of Directors.
- D. NO DUAL REGISTRATION will be allowed; a player may be registered to only one club at any time.

RULE 6

AGE DIVISIONS, BALL SIZES, AND LENGTH OF GAMES

A. Age Divisions:

<u>Division</u>	<u>Ball Size</u>	<u>Playing Time</u>
Under 5 years of age	3	4 x 10 minutes (No GK)
Under 6 years of age	3	4 x 10 minutes (No GK)
Under 7 years of age	3	4 x 10 minutes (No GK)
Under 8 years of age	3	4 x 10 minutes (No GK)
Under 9 years of age	4	2 x 25 minutes (GK)
Under 10 years of age	4	2 x 25 minutes (GK)
Under 11 years of age	4	2 x 30 minutes (GK)
Under 12 years of age	4	2 x 30 minutes (GK)
Under 13 years of age	5	2 x 35 minutes (GK)
Under 14 years of age	5	2 x 35 minutes (GK)
Under 15 years of age	5	2 x 40 minutes (GK)

1. Players will be assigned to divisions according to the above schedule. Players may move up to an older division with the approval of the player's parents, Player Registrar and signed Play-Up Waiver as long as player turns the appropriate age by the end of the current season. No player may move down.

RULE 7

PLAYER MOVES, RELEASE, and TERMINATION

- A. A player may request only one move during the season; such request and the reasons therefore shall be made in writing to the League Registrar. Players within a drafted division may not be moved.
 1. A team shall be allowed a maximum of three (3) moved players per season.
 2. Transfer requests not adjudicated by the Registrar will be referred to the Board of Directors for final action.
- B. Player membership may be terminated voluntarily by the player or involuntarily as a result of misconduct and/or poor attendance. Only the Board of Directors will have the authority to terminate a player for misconduct through a proper hearing process. If a player misses three consecutive official games or three official practice sessions or any combination thereof that

player is a candidate for termination. Candidacy will be reported by the player's coach to the League Registrar after he/she has talked with the candidate's parents or guardian and is unable to solve the problem. The Registrar shall contact the parents or guardian and discuss the problem. If the problem is lack of attendance, the Registrar may terminate the player; cases of misconduct shall be referred to the Board.

1. The Registrar shall retrieve the Player Passes of players who are terminated from the League and complete and forward the proper forms to A.S.A.

RULE 8 **PROFESSIONAL OR ADULT PLAYER STATUS**

- A. Any player signing a professional contract, receiving funds for playing soccer or playing with a professional team without permission from the Arizona Youth Soccer Association shall be declared a professional and lose all privileges of youth amateur status.
- B. A youth player will be permitted to play an unlimited number of senior games without losing his or her youth eligibility. The youth player must obtain permission from his or her youth coach or other authorized official. The youth coach or other authorized official shall, in writing or by form, request permission from the State Senior Association. When the aforementioned permission has been granted, the State Senior Association shall have sole discretion in permitting a youth player to play senior games. In the event of a conflict between a Senior Trial game and a youth game, the youth game shall take precedence. A youth player may not play for two teams on the same day.

RULE 9 **PLAYER CHALLENGE**

Players may be challenged for proof of registration and/or age. The challenge will be in writing and directed to the League Registrar.

- A. Proof of registration to the proper team will be accomplished by the Registrar.
- B. When challenged, proof of age, as specified in Rule 3'A.1 will be presented to the Registrar within forty-eight (48) hours.
- C. Failure to respond to a proof of age challenge by presenting proper proof of age as specified by A.Y.S.A. and L.H.S.L. Rules & Regulations will result in immediate suspension of the player so challenged and forfeiture of all League games in which that player participated.
- D. All challenges will be reported by the Registrar to the Board of Directors.

RULE 10 **COACHING STAFF**

- A. Each team shall have one official coach and one official assistant coach. One coach must be at least 18 years of age. Coaches shall be recruited by the Director of Coaching and approved by the Board of Directors. All coaches shall be registered with the Director of Coaching who shall maintain a permanent record of their activities. A coach shall not be on the staff of more than one team without approval of the Board.

B. Coaches' responsibilities shall include the following:

1. Attendance (or being represented) at all official coaches meetings.
2. Complete understanding of F.I.F.A. Laws of Soccer and the L.H.S.L. Rules & Regulations.
3. Notifying all players and parents of all scheduled activities, i.e., games, practices, meetings, etc.
4. Organize and conduct regular team practice sessions which do not conflict with school or League field scheduling.
5. Maintain accurate records concerning attendance, team activities and medical care as result of player injury. Have player medical release forms at all team activities. Report any injuries to the League Registrar within 48 hours of said injury.
6. Be responsible for L.H.S.L. equipment and the care and security of the practice and playing fields.
7. Teach the game of soccer and good sportsmanship. Provide constructive supervision and give each player an equal opportunity to learn and enjoy the game.
8. Conduct themselves in an appropriate fashion in accordance with F.I.F.A. Laws of the Game; follow and enforce L.H.S.L. Policy and Rules and Regulations.
9. Assume responsibility for the conduct of their players and the parents and supporters of their team at all games and team activities.
10. Remind parents to keep sideline comments positive and serve as a role model for good sportsmanship.

C. Coaches shall take whatever action needed to discourage players from indulging in the following practices:

1. Criticizing referees or linesmen or dissenting from their decisions in any manner.
2. Retaliating in any way against members of an opposing team or purposely engaging in rough play.
3. Showing disrespect for members of an opposing team, coach or official.

D. Coaches shall refrain from the following:

1. Exhibiting hostility or disrespect for officials or players.
2. Interfering with the conduct of the game.
3. Consuming alcoholic beverages and/or tobacco products in the proximity of the field (practice or game).

4. Shouting at the referee or linesmen. Dissenting from decisions of referee or linesmen.
5. Entering the field of play without permission from the referee. If coaches' boxes are marked on the field, see that all players and coaching assistants stay within the box unless permission to leave is granted by the referee. If coaching boxes are not marked, coaches and players shall stay within ten (10) yards of the midfield line while the game is in progress.

RULE 11

GAME OFFICIALS

- A. The referee in all League games shall be appointed by the Director of Referees. In all competition under the jurisdiction of the L.H.S.L. all referees shall be registered with and be in good standing with the United States Soccer Federation.
- B. Referees shall complete the game report as specified by the L.H.S.L. including game scores, cautions, ejections, and any injuries; and turn into the Director of Coaches and Referees. The player pass of any dismissed from the game shall be retained by the referee and turned into the Director of Coaches and Referees with a report explaining the reason for ejection.
 1. The referee may at any time be called by the League and/or A.S.A. Board to explain his/her report.
 2. Prior to the start of the games the referee shall verify the identity of the player with his/her player pass or team roster. He/she must not allow a player to participate in the game if the player does not have a player pass or is not on the team roster.
 3. Prior to the start of the game the referee shall make sure that each player's equipment is in proper order. Players not having proper equipment, proper uniform, or wearing unsafe equipment will not be allowed into the game. All L.H.S.L. players will wear shin guards.
 4. The referee's judgment with regard to the physical condition of the field and its acceptance for play will not be challenged. Nor shall the referee's judgment regarding and within those prerogatives granted to him/her by the LAWS OF THE GAME as published by F.I.F.A., the U.S.S.F., the U.S.Y.S.A. and the A.S.A. be challenged.
 5. Referees shall be acquainted with and enforce L.H.S.L. policy in games played under L.H.S.L. jurisdiction.
 6. Complaints about referees or linesmen shall be directed to the Director of Referees. The complaint shall be submitted as directed through the website link. The Director of Referees shall report the complaint and the action taken on the matter to the Board at their next regular meeting.
 7. When any person shall physically assault "an official" the original jurisdiction to adjudicate the matter shall vest immediately in the Board of Directors of the Arizona Soccer Association.
 1. Proper complaint shall be made to the appropriate civil authority and the Referee involved shall cooperate in the prosecution of the offender.

RULE 12

SCHEDULES & FIELDS

A. Game fields shall be as specified in LAWS OF THE GAME by F.I.F.A. The League shall provide goalposts, goal nets, and corner flags and be responsible for providing the appropriate marking materials. The field shall carry the standard F.I.F.A. markings. Practice times will be scheduled by the League as directed by the Board. Teams must secure approval from the appropriate League official in charge to change their scheduled field times.

1. Games will be scheduled by the League and approved by the Board prior to the start of the playing season. Games will be played as scheduled unless cancelled by the assigned referee or the President of the Board.

a. Schedules may be modified by the Board of Directors during the playing season if necessary.

RULE 13 RECREATIONAL PROGRAM TRAVEL PROCEDURES

A. Intra-District or Intra-State play - Friendship or Tournament:

1. Player passes must accompany the team.

2. Reasonable advance notice must be given to the League.

B. Out-of-State play:

1. Thirty (30) days advance notice to League is required.

2. All teams traveling outside the State of Arizona must have travel papers unless special permission is given by A.S.A.

3. Travel forms shall be obtained from the League, completed and forwarded to the District Commissioner. Proof of age of each player on the team must accompany the travel form.

4. Player passes must be carried when playing out of state. Teams must carry written medical releases from parents.

C. The L.H.S.L. is not responsible for mode of travel, lodging or incidental expenses of teams engaging in Intra-District, Intra-State or Out-of State play.

RULE 14 AMENDMENTS TO RULES

These Rules may be amended by a majority vote of the entire number of the Board of Directors or by a majority vote of the general membership at the Annual General Meeting.

RULE 15 RATIFICATION OF RULES

The ratification and signature of five members of the 2012-16 Board of Directors of the Lake Havasu Soccer League shall be sufficient for the establishment of these Rules.

IN WITNESS WHEREOF we have here unto subscribed our

Date _____